

EMMET COUNTY
DEPARTMENT OF PUBLIC WORKS
BOARD OF DIRECTORS MEETING
July 11, 2024
Meeting held at 8:30 a.m.
Emmet County Drop-Off Center
7363 Pleasantview Rd. Harbor Springs, MI.

Members Present: D. Keiser Chairperson ; A. Bawkey; B. Dohm Vice Chairperson; D. Fuller; B.Gutowski; D.Mapes; M. Hoffman

Members Absent:

Members of Public: G. Muir, Erica

Staff Members: A. Tolzdorf; M. Myers; J. Brubacher

Call to Order

D. Keiser called the meeting to order at 8:30am.

Public Comments

Erica Andersson, from 5 Star Waste Solutions, a newly licensed hauler, attended and introduced herself & her business.

Minutes

The minutes of the June 6th DPW meeting were reviewed. B. Gutowski motioned to approve the June 6th Minutes; A. Bawkey supported. All voted in favor.

Financials

The June financial report was provided instead of the May report. Both will be reviewed at the August meeting.

Northern Michigan Property Management has a past due balance of over \$4,000. D. Mapes motioned to close Northern Michigan Property Management's charge account and send them to collections; A. Bawkey supported. All voted in favor.

Operations Update (OLD BUSINESS)

Personnel: There is one processing position open.

NextCycle Flows: DPW staff has made progress this year on the compost facility through the FLOWS project. A McMurry and A Tolzdorf presented in June at a pitch competition and were awarded a \$5,000 grant through EGLE to be used towards a composting project.

NMMA Contract: This contract has already been approved by BOC.

Curbside Contracts: Little Traverse Township, City of Harbor Springs, Resort Township, Bear Creek Township and City of Petoskey's curbside contracts are up for renewal. A. Tolzdorf has received signatures from all municipalities with the exception of Petoskey's which will hopefully be signed in August. D. Mapes motioned to recommend to the administrator that Little Traverse, City of Harbor Springs, Resort, and Bear Creek go to the BOC for approval. D. Fuller supported. All voted in favor.

Forklift RFP: The bid opening was July 8th and three companies submitted bids. They did not meet the specs in the RFP regarding service. B. Gutowski motioned that we reject all of the bids and release a new RFP. D. Mapes supported. All voted in favor.

Terminal Tractor RFP: The bid opening was July 8th and all of the bids came in under budget and met the specs. During a fire a few weeks ago, a safety issue was discovered when the existing mule could not dump the trailer when the fire department needed it to be dumped. One of the bidders said that mechanism can be added for an additional \$10,000. D. Mapes recommended to the administrator to approve the bid for Metro Airport Truck and have the walking floor PTO added on to the RFP for an extra \$10,000, supported by B. Gutowski. All voted in favor.

Other Business (NEW BUSINESS)

Gatehouse Lines: Budget bags are in the works by DPW staff. There was also discussion about moving the gatehouse, moving the driveway or adding an exit driveway separate from the entrance.

Public Comments

N/A

Round Table Discussion

N/A

Meeting Adjourned: 9:35am

Next Meeting: Thursday August 1st at 9:30am, at the Emmet County Drop Off Center, 7363 Pleasantview Rd. Harbor Spring.

A handwritten signature in cursive script that reads "Douglas Fuller". The signature is written in black ink and is positioned in the lower-left quadrant of the page.